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# TONGWYNLAIS COMMUNITY COUNCIL

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You are summoned to attend the Ordinary Meeting of the Community Council to be held in accordance with The Local Government and Elections (Wales) Act 2021, on Monday 31<sup>st</sup> October 2022 at 7.00pm at the Tanyard. If you wish to join the meeting by virtual link, please contact the Clerk allowing reasonable time to accommodate this request.

## AGENDA

1. Attendance
2. Apologies
3. Declaration and Registration of Interests
4. Police matters
5. MP, Members of Senedd, County Councillors Reports
6. Public session (*Under Standing Orders the meeting may be adjourned for up to 15 minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.*)
7. Matters arising from the public session.
8. Appointment of Community Councillor School Federation Governor
9. Consideration & Approval of the minutes of the Ordinary Meeting on 26<sup>th</sup> September 2022.
10. Matters arising from the minutes and any remaining business from the meeting.
  - (a) Chair's update on correspondence regarding Hotel
  - (b)(i) Chair's update on Christmas Lighting
    - (ii) To receive and approve quotation for 3 Christmas Trees at £150 each
    - (iii) To receive and consider quotations for Christmas Column Lighting
    - (iv) Cllr Morgan request for volunteers for Christmas events
11. Clerk's Report
  - (i) Matters arising from the Clerk's report
12. Consideration and Approval of the Training Plan
  - (i) Consideration and approval to arrange bespoke Code of Conduct Training at £360 and to offer additional places to nearby Community Councillors.
13. Financial Matters  
To receive the Finance Report for October
  - (i) Approval of payments to be made
  - (ii) Consideration of Tanyard window cleaning quotation at £25
  - (iii) To consider donation towards Christmas Hampers of £200-£250
  - (iv) To consider pricing for Tanyard bookings to residents of £5 to cover utilities
  - (v) To consider quotation for engraving Christmas Shield at £7.50
  - (vi) To consider Q2 Budget Vs Actual report and review 2022-23 Budget
  - (vii) To discuss project and funding considerations for 2023-24 Budget
14. Correspondence
  - (i) Letter of thanks received from Primary School for Gardening Club Donation
  - (ii) Resident concern over traffic speed on Mill Road
  - (iii) NRW consultation on Fforest Fawr
  - (iv) Letter from Coed Caerdydd
15. Community Council Newsletter  
To discuss ideas for next newsletter

16. Planning Matters – No new or determined applications for October
17. Councillor Reports
  - (i) Tongwynlais Historical Society
    - Cllr Wiseman to provide update
    - Cllr Underdown – To provide information on grant funding
  - (ii) Cllr Waite – To discuss Website and Social Media updates.
  - (iii) Cllr Morgan – To discuss concerns on litter
18. Setting dates for future meetings



Mrs Nadine Dunseath  
Clerk to the Council